



75 College Avenue, 4th Floor, Rochester, New York 14607
P 585.546.3700 F 585.546.2946 www.thehousingcouncil.org

The HOUSING COUNCIL

Dear Property Owner/Manager:

Thank you for your interest in The Housing Council's Rental Registry. Last year over 12,000 tenants made use of this registry, creating an effective marketing tool that is available at an affordable price. The Rental Registry, which is published twice weekly, is a proven medium in which to advertise your vacant units. The Department of Social Services and numerous other local agencies in the City of Rochester and Monroe County also use it to assist individuals who need housing.

The following options reflect the current fees for listing available units in The Housing Council's Rental Registry:

- Option #1 – Single listing for \$15
- Option #2 – 5 listings for \$60
- Option #3 – 10 listings for \$80

All listings must be prepaid by cash, check or credit card (with the exception of American Express), and will run for 45 days. Checks can be made out to The Housing Council and mailed to or dropped off at our office located at 75 College Ave., Suite 412, Rochester, NY 14607. Please do not mail cash – we are not responsible for payments lost in the mail.

Attached is an Available Unit Form on which you can list your available units. Please return it to us and your listing will appear in our next publication. If you paid for options 2 or 3, and have listing credits, you may submit any additional units by calling us at (585) 546-3700 ext. 3009 or faxing us at (585) 546-2946.

If you have any questions or concerns, please do not hesitate to call.

Truly yours,

The Housing Council in the Monroe County Area, Inc.

*Price subject to change without notice.



LANDLORD LISTING FORM

Landlord Name: _____

Landlord Address: _____
House# Street City Zip

Phone#1 to List: _____ Phone#2 to List: _____

May we contact you for Emergency Housing Placement? Yes No

PLEASE MAKE CHECKS PAYABLE TO "THE HOUSING COUNCIL"

RENTAL UNIT INFORMATION

Rental Address: _____ House# Street City ZipCode	
Unit Type/ Bedroom # <input type="checkbox"/> Room <input type="checkbox"/> Studio <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6+	
Utilities Supplied <input type="checkbox"/> All <input type="checkbox"/> Heat <input type="checkbox"/> Electric <input type="checkbox"/> None <input type="checkbox"/> Unkn	
Appliances Supplied <input type="checkbox"/> Both <input type="checkbox"/> Stove <input type="checkbox"/> Refr <input type="checkbox"/> None <input type="checkbox"/> Unkn	
Rent \$ _____ per <input type="checkbox"/> Mo <input type="checkbox"/> Wk	
We accept <input type="checkbox"/> DSS <input type="checkbox"/> Section 8 <input type="checkbox"/> DSS/Sec 8 <input type="checkbox"/> None	
Brief Comment to List _____ max of 25 characters	
Date Available: _____	
////////////////////////////////////	
Rental Address: _____ House# Street City ZipCode	
Unit Type/ Bedroom # <input type="checkbox"/> Room <input type="checkbox"/> Studio <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6+	
Utilities Supplied <input type="checkbox"/> All <input type="checkbox"/> Heat <input type="checkbox"/> Electric <input type="checkbox"/> None <input type="checkbox"/> Unkn	
Appliances Supplied <input type="checkbox"/> Both <input type="checkbox"/> Stove <input type="checkbox"/> Refr <input type="checkbox"/> None <input type="checkbox"/> Unkn	
Rent \$ _____ per <input type="checkbox"/> Mo <input type="checkbox"/> Wk	
We accept <input type="checkbox"/> DSS <input type="checkbox"/> Section 8 <input type="checkbox"/> DSS/Sec 8 <input type="checkbox"/> None	
Brief Comment to List _____ max of 25 characters	
Date Available: _____	

For Office Use Only:

Date: _____ Amt. Paid: \$ _____ Cash / Check# / MC/Visa / Discover _____ Invoice # _____ By: _____